



## South Dakota Board of Nursing

South Dakota Department of Health  
4305 S. Louise Avenue Suite 201; Sioux Falls, SD 57106-3115  
(605) 362-2760; Fax: 362-2768; www.state.sd.us/doh/nursing

### Medication Administration Training Program for Unlicensed Assistive Personnel Application for Re-Approval of Training Program

Medication administration may be delegated only to those individuals who have successfully completed a training program pursuant to ARSD 20:48:04.01:14. An application along with required documentation must be submitted to the Board of Nursing for approval. Written notice of approval or denial of the application will be issued upon receipt of all required documents. Send completed application and supporting documentation to: South Dakota Board of Nursing; 4305 S. Louise Ave., Suite 201; Sioux Falls, South Dakota 57106-3115

Name of Institution: Tyndall Good Samaritan Society  
Name of Primary Instructor: Staci Binde, RN  
Address: 2304 Laurel St.  
Tyndall, SD 57066  
Phone Number: 605-589-3350 Fax Number: 605-589-4000  
E-mail Address of Faculty: sbinde @ good-sam.com

- Request re-approval using the following approved curriculum(s): (Each program is expected to retain program records using the Enrolled Student Log form.)
  - ☐ 2011 SD Community Mental Health Facilities (only approved for agencies certified through the Department of Social Services)
  - ☐ Gauwitz Textbook – Administering Medications: Pharmacology for Health Careers, Gauwitz (2009)
  - ☐ Mosby's Textbook for Medication Assistants, Sorrentino & Remmert (2009)
  - ☒ Nebraska Health Care Association (2010) (NHCA)
  - ☒ We Care Online
- List faculty and licensure information: For new RN faculty: 1) attach resume/work history with evidence of minimum 2 years clinical RN experience, and 2) attach a new Curriculum Application Form identifying areas of teaching.

RN FACULTY/INSTRUCTOR NAME(S)				RN LICENSE	
State	Number	Expiration Date	Verification		
SD	R032819	5-14-14	(Completed by SDBON)		
Staci Binde, RN					

- Complete evaluation of the curriculum / program: (Explain 'No' responses on a separate sheet of paper.)

Standard	Yes	No
1. Each person enrolled in your program had a high school diploma or the equivalent.	X	
2. Your program was no less than 16 classroom hours and 4 hours clinical/laboratory instruction for a total of 20 hours.	X	
3. Your program's faculty to student ratio did not exceed 1:8 in the clinical / lab setting	X	
4. Your program's faculty to student ratio did not exceed 1:1 in skill performance evaluation / competency validation.	X	
5. Each student's performance was documented using the SD clinical skills checklist form.	X	
6. You maintain records using the Enrolled Student Log(s) form.	X	

RN Faculty Signature: Staci Binde RN Date: 7-10-12

This section to be completed by the South Dakota Board of Nursing

Date Application Received: <u>7/16/12</u>	Date Notice Sent to Institution: <u>7/17/12</u>
Date Application Approved: <u>7/17/12</u>	Application Denied, Reason:
Expiration Date of Approval: <u>April 2014</u>	
Board Representative: <u>[Signature]</u>	





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### Medication Administration Training Program for Unlicensed Assistive Personnel Application for *Faculty Change* for an Approved Training Program

Medication administration may be delegated only to those individuals who have successfully completed a training program pursuant to ARSD 20:48:04.01:14. An application along with required documentation must be submitted to the Board of Nursing for approval. Written notice of approval or denial of the application will be issued upon receipt of all required documents. Send completed application and supporting documentation to: South Dakota Board of Nursing; 4305 S. Louise Ave., Suite 201; Sioux Falls, South Dakota 57106-3115

Name of Institution: Tyndall Good Samaritan Society  
Name of Primary Instructor: Staci Binde, RN  
Address: 20 2304 Laurel Street  
Tyndall, SD. 57066  
Phone Number: 605-589-3350 Fax Number: 605-589-4000  
E-mail Address of Faculty: sbinde@good-sam.com

1. Identify the approved curriculum that your instructors are using:

- ☐ 2011 SD Community Mental Health Facilities (only approved for agencies certified through the Department of Social Services)
- ☐ Gauwitz Textbook – Administering Medications: Pharmacology for Health Careers, Gauwitz (2009)
- ☐ Mosby's Textbook for Medication Assistants, Sorrentino & Remmert (2009)
- ☒ Nebraska Health Care Association (2010) (NHCA)
- ☒ We Care Online

2. List new and existing faculty requested and licensure information.

For new RN faculty, attach resume/work history with evidence of minimum 2 years clinical RN experience.

Resume for Binde on file  
— 68 Tyndall CNA curried 2011.

RN FACULTY/INSTRUCTOR NAME(S)	State	Number	Expiration Date	Verification (Completed by: SDBON)
Staci Binde, RN	SD	RD33819	5-14-14	8/21/12

RN Faculty Signature: S. Binde RN Date: 7-10-12

This section to be completed by the South Dakota Board of Nursing

Date Application Received: <u>7/16/12</u>	Date Notice Sent to Institution: <u>7/17/12</u>
Date Application Approved: <u>7/17/12</u>	Date Application Denied:
Expiration Date of Approval: <u>April 2014</u>	Reason:
Board Representative: <u>[Signature]</u>	



South Dakota Board of Nursing  
Curriculum Content Application Form: *Nebraska Health Care Association (NHCA)*  
Agency/Facility Name: Tyndall Good Samaritan Society

This form provides primary instructors a guide on how to teach the content of the NHCA curriculum with approximate time frames. Complete column 4 with the name of RN(s) responsible for teaching each content area. Submit completed form to BON with your Medication Administration Training Program Application.

Curriculum Requirements Pursuant to ARSD 20.48.04.01: 15	Content Outline	Time Frame	RN Instructor	Teaching Methodology Used May include lecture, self-study, online, case study
1. General information related to medication administration and the student's role in medication administration.	<ul style="list-style-type: none"> <li>General Information: <ul style="list-style-type: none"> <li>Governmental regulations related to medication administration</li> <li>SD Specific Legal Requirements: (Information in text specific to NE may be omitted)</li> <li>Handling medications, reasons medications given</li> <li>Ethical issues</li> <li>Terminology and abbreviations</li> <li>Medication storage and packaging</li> <li>Controlled substances</li> <li>Medication administration (MAR) systems</li> <li>Forms of medication, basic pharmacology</li> <li>Procedures and routes of medication administration (oral, SL, buccal, topical, eye, ear, nose, inhaled, vaginal, rectal)</li> <li>Medication references: PDR Nurses Drug Handbook</li> <li>Roles and responsibilities of medication assistants and nurses</li> <li>Five rights of medication administration: right patient, right medication, right dose, right time, right route</li> <li>Infection Control</li> </ul> </li> </ul>	6.5 hrs	Staci Binde RN	<p>Methodology: lecture, power point, self-study, text and videos as desired;</p> <p>Videos from NHCA-LC library (as desired)</p> <p>Group discussion on text reading and flash cards (see appendix)</p> <p>Required text:</p> <p>Medication Admin Training Manual (NHCA-LC)</p> <p>General Information Section:</p> <ul style="list-style-type: none"> <li>SD Specific Legal Requirements document (available at <a href="http://www.nursing.sd.gov">www.nursing.sd.gov</a>)</li> <li>Text units 1, 2, appendix forms, MAR, and reference list for resources</li> <li>Videos from NHCA-LC library (as desired)</li> <li>Group discussion on text reading</li> <li>Flash cards (see appendix)</li> </ul>
2. Administer tests for units 1 and 2.	Administer tests for units 1 and 2.	0.5 hr		Combine scores on Unit 1 and 2; minimum of 30 correct responses to obtain passing score of 85%. May retake exams once. (RN primary instructors are expected to maintain the <u>NEHA Student Log Form</u> for their students.)



2. An overview of body structure, function, life span; all systems listed; mental health; seizure disorders; pain; hypertension; dysrhythmias; angina; PVD; heart failure; diuresis; thrombo-embolic diseases; nausea; vomiting; constipation; diarrhea; diabetes; thyroid disease; steroids; hormones; eye disorders; cancer; muscle and joints; infections; nutrition; dietary and herbal.	7.5 hrs	Text units: • 5: Musculoskeletal • 6: Integumentary • 7: Urinary Administer test for units 5, 6, 7  • 8: Circulatory • 9: Respiratory • 10: Nervous system Administer test for units 8, 9, 10  • 11: Digestive system • 12: Endocrine/reproductive • 13: Sensory system Administer test for units 11, 12, 13
Administer tests as described in 5 <sup>th</sup> column above: • Administer test for units 5, 6, 7 • Administer test for units 8, 9, 10 • Administer test for units 11, 12, 13	1.5 hr	• Combine scores on unit tests 5, 6, 7; minimum of 28 correct responses to obtain passing score of 85%, may retake once. • Combine scores on unit tests 8, 9, 10; minimum of 36 correct responses to obtain passing score of 85%, may retake once. • Combine scores on unit tests 11, 12, 13; minimum of 28 correct responses to obtain passing score of 85%, may retake once.
3. Additional instruction may include: three categories of medications relevant to the employed healthcare setting.		Unit 14: PRN medications; vaginal route and rectal routes (all content in manuals on injectable routes and medications and medications administered via a tube should NOT be included as nurses may not delegate these functions in SD)
• Clinical/laboratory instruction provided with required RN faculty-to-student ratio of 1:8; • Skills performance evaluation completed by RN with required 1:1 faculty-to-student ratio.	4 hrs	RN instructor completes required Skills Performance Evaluation form for each student that passes tests. (Additional checklists may also be completed as desired.)

SD BON Reviewer Use Only

Date Application received: 7/16/12 Criteria Met: Yes No; reason denied:

BON Staff Representative: [Signature]

03-1-2012



South Dakota Board of Nursing  
Curriculum Content Application Form: *We Care Online*

Agency/Facility Name: Tyndall Good Samaritan Society

This form provides onsite clinical RN primary instructors a guide on how to teach the content of the We Care Online curriculum. Complete column 4 with the name of RN responsible for teaching the 4-hour clinical lab portion of training (bottom of page 2). Submit completed form to BON with your Medication Administration Training Program application.

Curriculum Requirements Pursuant to ARSD 20:45:04 01.15	Content Outline	Time Frame	RN Instructor	Teaching Methodology Used <small>May include lecture, laboratory, online, case study</small>
	1. Governmental regulations related to the medication administration SD Specific Legal Requirements 2. Administration of medications and controlled substances (CS) 3. Storage of medications and CS 4. Recording of CS 5. Ethical issues 6. Terminology, abbreviations, and symbols 7. Medication administration systems 8. Forms of medication 9. Procedures and routes of medication administration 10. Medication references available 11. The role of unlicensed assistance personnel in administering medications 12. The five rights of medication administration • Right Patient • Right Medication • Right Dose • Right Time • Right Route 13. Infection Control policies and procedures	8 hrs	Online RN instructor Bonnie Henningson	<b>Required text for self-study:</b> Gauwitz, Donna F. (2009). <i>Administering Medications: Pharmacology for Health Centers</i> . 6th Ed. Pub McGraw-Hill. ISBN: 978-0-07-352085-8  Self-study, read: SD Specific Legal Requirements Ch. 1: Orientation to Medications Ch. 2: Principles of Drug Action Ch. 3: Measurements & Dosage Adjustments Ch. 5: Medication Therapy Ch. 6: Vitamins, Minerals & Herbs Ch. 7: Antibiotics & Antifungals Ch. 8: Drugs for the Eye & Ear, and Ch. 9: Drugs for the Skin  Online content for Unit 1 posted on the course platform. Click on the links provided to state regulations.  Student required to post answers to discussion questions for Unit 1 online. Go online to labs tab and review Unit 1 games for learning.
	Administer Unit 1 exam.	0.5 – 1 hr.	Bonnie Henningson	Passing score of 85% required; may retake exam once. Scores will be provided to RN instructor by We Care Online. (Individual RN primary instructors are expected to maintain the <u>We Care Student Log Form</u> for their students.)



<p>14. An overview of the major categories of medications related to the body systems, including:</p> <ul style="list-style-type: none"> <li>a. Cardiovascular</li> <li>b. Endocrine</li> <li>c. Gastrointestinal</li> <li>d. Integumentary</li> <li>e. Musculoskeletal</li> <li>f. Nervous</li> <li>g. Reproductive</li> <li>h. Respiratory</li> <li>i. Sensory</li> <li>j. Urinary</li> <li>k. Immune</li> </ul>	<p>8 hrs.</p>	<p>Bonnie Henningson</p>	<p>Self-study, read: Ch. 11: Drugs for Respiratory; Ch. 12: Drugs for Gastrointestinal; Ch. 13: Drugs for the Urinary System &amp; Fluid Balance; Ch. 14: Drugs for the Reproductive System; Ch. 15: Drugs for the Endocrine System; Ch. 16: Drugs for the Musculoskeletal System; Ch. 17: Drugs for the Nervous &amp; Sensory Systems</p>
<p>15. Overview of specific types of drugs for certain patient/resident populations including:</p> <ul style="list-style-type: none"> <li>a. Mental illness or behavioral</li> <li>b. Cancer</li> <li>c. Pediatric patients</li> <li>d. Geriatric patients</li> </ul>	<p>0.5 - 1 hr</p>	<p>Bonnie Henningson</p>	<p>Self-study, read: Ch. 18: Psychotropic Drugs; Ch. 19: antineoplastic Drugs; Ch. 20: Drugs for Pediatric Patients Ch. 21: Drugs for the Geriatric Patient</p> <p>Online content for Unit 2 posted on the course platform. Student required to post answers to discussion questions for Unit 2 online. Go online to labs tab and review Unit 2 games for learning.</p>
<p>Administer unit 2 exam</p>	<p>0.5 - 1 hr</p>	<p>Bonnie Henningson</p>	<p>Passing score of 85% required; may retake exam once.</p>
<p>Administer comprehensive final exam</p>	<p>0.5 - 1 hr</p>	<p>Bonnie Henningson</p>	<p>Passing score of 85% required; may retake exam once.</p>
<p>Clinical/laboratory instruction provided with required RN/faculty-to-student ratio of 1:0. Skills performance evaluation completed by RN with required 1:1 faculty-to-student ratio.</p>	<p>4 hrs</p>	<p>Onsite Clinical RN Instructor(s)</p>	<p>Complete required Skills Performance Evaluation form for each student that passes tests; (additional checklists may also be completed as desired)</p>
<p></p>	<p>21.5 - 23 hrs</p>	<p></p>	<p></p>

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Date Application received: 7/16/12

BON Staff Representative: [Signature]

Criteria Met: Yes No; reason denied:

03-1-2012